BEGINNERS GUIDE: Welcome to ABC Analyzer 5

Welcome!

This tutorial will guide you through your first 80/20 Analysis, and introduce you to your new strategic tool: ABC Analyzer.



Manual updated October 2015 © Copyright ABC Softwork Aps. The material must not be depicted or copied without permission. Download your free 30-day trial on <u>http://abcsoftwork.com/free_trial</u>

Understand 80/20 Analytics

The building blocks of 80/20 Analytics rests upon the idea that "some products are more important than others". So, when you are doing business, some products will contribute more to your business than others.

Your economic success is defined by your ability to focus your time and your resources on the critical few products generating the bulk of your income, instead of focusing equally on all products.



ABC Analyzer divides your products into nine basic categories based on their behavior (Orderlines/Pick) and economic impact on your business (Turnover). All products are automatically labeled with an ABC-code, matching the ABC category they belong in.

The theory and analytical methods are described in Why only 8 % of your products matter¹.

Understand the ABC analysis in 2 minutes

Image you are doing a classic ABC analysis and divide your products into three categories depending on turnover: "Good, less good and not that good".

- A products are responsible for 80 % of your turnover
- **B** products are responsible for 15 % of your turnover
- C products are responsible for 5 % of your turnover



You will have few A-products, a bit more B-products and a lot of C-products.

X: Number of products

¹ Direct link: http://blog.abcsoftwork.com/2014/08/abc-analysis-why-only-8-of-your-products-matters/ See all your help files at: http://abcsoftwork.com/support/resources

Combine two ABC analyses

Now, you have divided your products into three categories: A, B and C based on your turnover – but you are not done yet! Image, you are doing one more ABC analysis – this time using order lines or picks. Combine the two simple analyses and you will get a double ABC analysis!



Say hello to the double ABC

Visually, we have divided your products into 9 ABC categories using "Order lines/Pick" and "Turnover". The products in each ABC category have their own distinct behavior and impact on your business.



Your core business is defined by your AA-products

After the two analyses, each product is granted an ABC code consisting of two letters: One from each analysis.

- **AA-products:** If a product scores an "A" in turnover and an "A" in orderliness/pick, it is an "AA" product. This code makes it one of your most important products!
- **CC-products:** The same happens if a product does bad and only scores a "C" in turnover and a "C" in orderliness/pick. It will be labeled "CC". Do not spend too much time on this product since it is not that important!

On top of the classic 9 ABC categories, you will encounter extra categories for "**New products**", "**Dead products**" and a few more.

Getting started

Find the welcome mail – all you need is here.

1) Download ABC Analyzer

Download ABC Analyzer. Use the download link in your welcome email, or go here: <u>http://abcsoftwork.com/support/download</u>

2) Get demo data

In the welcome mail there also link to download demodata. Get it there, or here: <u>http://files.abcsoftwork.com/download/Welcome to ABC Analyzer data</u>

3) Insert your license key

In the welcome mail there's a license key.

First time you open ABC Analyzer it will ask for it. Your license key is valid 30 days from the day you received the welcome mail.

Write us on support@abcsoftwork.com if you got started a bit late – we can easily prolong/reactivate it.

Say hello to your AA-products

Open the demo data in ABC Analyzer

Hopefully, you recognize the 9 ABC categories from the double ABC matrix on page 3.

What you see:

- 9686 products arranged in the 9 ABC categories
- 577 are AA products, they define your core business



Spend a moment investigating the AA-products. Use the controls at the top.



How important are AA-products?

The AA-products account for a large part of your turnover. But how large, compared to all your products?

Clicking the "%"-button next to the dropdown.

You see that the 577 AA-products account for 55 % of your turnover

File Current project Edit	Help
Gra	aph KPI Crc
Turnover 12 mth (Euro)	• SUM • .0 %
AA	AB
55 %	17 %

Conclusion: 8 % of your products generate

55 % of the turnover

By now, you're aware how important your AA-products are. Imagine what will happen to your profit if you run out of them. It's crucial to avoid back orders in this category!

Identify back orders on AA

Begin by looking at the total number of back orders using the drop down.



Overview	Graph
No. of Back ord	ers 👻 SUM
AA	
1.657	·

1657 are a lot of back orders.

Let's find out how many products you need to focus on, to bring down the number of back orders..

Click report: View products responsible for back orders

Mouse-over "1657" in the AA-category.

Your mouse turns into a "hand", click the number to view a click report. It contains all the AA-products responsible for your back orders.

Edit r	eport		1. 97 AA	-products	generate	the 16	57 back o	rders			_ = >
Report nar	me:		All rows	10 -							Edit
Сіюксероі			AllTOWS	10 .							Eur
.0) 🛆 🚳						(Re	cords 1 - 97 of 97 🔣 🤇	K
	Item number	Product type	No. of Back orders	Supplier	Cost price (Euro)	Purchaser	Minimum (Stock)	Minimum (quantity purc	hased)	Delivery time Creation date	Orderlines :
> 1	9957	Manufactured goods	50	Supplier No. 925	48	Morten	300		500	7 01-01-1901	
2	3440	Manufactured goods	25	Sup 40, 1012	12	David	2.000		500	120 01-01-1901	=
3	283	Manufactured goods	200	Supplie	70	Lars	60		60	3 01-01-1901	
4	681	Manufactured goods	40	Supplier No	16	Lars	125		180	7 01-01-1901	
5	9956	Manufactured goods	25	Supplier No. 92	31	Morten	350		500	7 01-01-1901	
6	2842	Manufactured goods	35	Supplier No. 1012		-d	2.500		1.000	120 01-01-1901	
7	3433	Manufactured goods	200	Supplier No. 1012			900		500	120 01-01-1901	
8	9948	Manufactured goods	150	Suppli	_					01-1901	
9	1324	Manufactured goods	30	Suppli	Click th	e head	ing "No. o	of Back order	s" to	sort 01-1901	
10	8971	Manufactured goods	14	Suppli			0			01-1901	

Damage control: Find AA-products with the most back orders

		👯 Edit r	eport								
You've sorted the list, and the	products with the most	Report nar	ne:		Show:						
back orders are on top.	orders are on top.				All rows 🔹 10 👻			-			
Jse your mouse to drag a "square." (The marked area											
turns blue)	rns blue)			Product type	No. of Back or 🔻	Supplier	Cost price (Euro)	Purchaser			
		> 1	2137	Raw materials	202	Supplier No. 998	135	Andrew			
Notice: Next to your mouse the selected values are			3433	Manufactured goods	200	Supplier No. 1012	10	David			
		3	283	Manufactured goods	200	Supplier No. 182	70	Lars			
added up.		4	9948	Manufactured goods	150	Supplier No. 925	37	Morten			
		5	3437	Manufactured goods	67	Supplier No. 1012	11	David			
Instead of focusing on all 97 p	roducts, spend your	6	9957	Manufactured goods	50	Supplier No. 925	48	Morten			
energy on the Top 17.		7	1360	Manufactured goods	45	Supplier No. 2003	26	Eva			
		8	371	Raw materials	41	Supplier No. 1000	26	Eva			
		9	681	Manufactured goods	40	Supplier No. 556	16	Lars			
		10	2842	Manufactured goods	35	Supplier No. 1012	29	David			
		11	1324	Manufactured goods	30	Supplier No. 2003	8	Eva			
AA - Top 17	= 1.209 Back orders	12	921	Manufactured goods	27	Supplier No. 888	3	Andrew			
		13	327	Manufactured goods	26	Supplier No. 1195	7	Lars			
AA - Total	= 1657 back orders	14	10428	Raw materials	26	Supplier No. 1000	40	Eva			
		15	9956	Manufactured goods	25	Supplier No. 925	31	Morten			
		16	3440	Manufactured goods	25	Supplier No. 1012	12	David			
		17	1093	Raw materials	20	Supplier No. 1000	40	Eva			
		18	10921	Raw materials	15	Supplier No. 1100	24	Andrew			
				ufactured goods	Sum: 1.209	,00 pplier No. 587	10	Lars			
					14	Supplier No. 998	106	Andrew			
	3. Drag and see ho	ow muc	h the top	actured goods	14	Supplier No. 2003	26	Eva			
	products ac	count f	or.	materials	14	Supplier No. 1000	77	Eva			
			ונ	ufactured goods	14	Supplier No. 1012	10	David			
				ufactured goods	14	Supplier No. 100	377	Lars			
		25	2867	Raw materials	13	Supplier No. 998	110	Andrew			
		26	82	Manufactured goods	13	Supplier No. 72	2	Andrew			

Conclusion: 17 products account for 74 % of back orders

Close the window and return to "Overview"

Customize your analysis

Now, you are familiar with the double ABC analysis and the importance of AA-products – but a double ABC analysis is not always detailed enough.

What about:

- New products
- Dead products
- Phantom products²
- Buy to order (BTO)³
- .. or other products you want to handle separately?

You <u>can add extra categories</u> ⁴ to your double ABC, to "match"	
your supply chain challenges. Add as many as you like.	

For now, let's look at a custom build categorization

			- = ×
	Categorizations		\$
	AA	AB	AC
			BC
	CA	CB	CC
	New	BTO	Fantom
	Dead		
	ABC Master Cate	ego 🔻 🔀	0.
(ABC Master Cat	egorization	*
		ak/cost value/	
Cho	ose "ABC Mas	ster Categori	zation

ABC Analyzer - Welcome to	ABC Analyzer 5 (data).abcx		
File Current project Edit	Help		
Gra	aph KPI E Cro	osstable	Data
[]]] Item number	• COUNT • .0 %		
AA	AB	AC	Item number
516	207	71	COUNT
BA	BB	BC	Total
559	416	229	9.686
CA	СВ	CC	
463	929	1.013	_
New	вто	Fantom	This categorization
202	1.607	553	contains 9 ABC
Dead			categories + 4 extra categories.
2.921			

² **Phantom:** Phantom products only exist as numbers in your ERP system: They have no stock value, and no order lines. Probably, you have never ordered them, but their product numbers are in your system.

³ **BTO:** 'Buy To Order' products are defined as products sold less than 3 times a year. You are not to buy them unless a customer requests them

⁴ Direct link: http://blog.abcsoftwork.com/2014/08/identify-dead-products/

Graph

Let's have a look at "New products" using the graph. Go to the second tab. **The tab is black until you click "Draw graph".**

Each dot represents a product. Click a dot to see the product it represents.

••• • •	ABC Analyzer - Welcome to ABC Analyzer 5 (data).abcx
	File Current project Edit Help
	Crosstable
	↑ · Draw graph

The axes of the graph are defined by the parameters used in double ABC:

- Horizontal: Order lines 12 months
- Vertical: Cost value 12 months



Spot new products

New products are scattered all over the grid as they perform very differently. They are bright green, as the "New" category on overview. Use a data slicer to narrow down the products on display.

The "long green tail" which appears in the right bottom corner is all new products with 0 turnover and 0 cost value. They are not selling at all.

KPI: Your dashboard

Go to the KPI tab. Since you've turn on the data slicer in the previous step, you only see the values for new products.

Press the selected data slice once more to deselect "new products", and regain the complete overview.

The KPI shows:

- Item numbers
- Stock value
- Order lines 12 mth

ABC Analyzer - V	Welcome to AB	C Analyzer 5 (c	lata) (1).abcx				
ile Current proj	ject Edit He	elp					
Overview	Graph	на кы	Cross	table	Data		
J C î	1		•	• .0 %			
Item number	(COUNT)	_		Item number (CC	DUNT)	_	
516	207	71	9.686	5 %	2 %	1 %	100 %
559	416	229		6 %	4 %	2 %	
463	929	1.013		5 %	10 %	10 %	
202	1.607	553		2 %	17 %	6 %	
				22.01			
2.921				30 %			
2.921 Stock value (E	iuro) (SUM)	_		30 %	o) (SUM)	_	_
2.921 Stock value (E 4.111.645	Euro) (SUM) 1.830.017	352.739	13.949.033	Stock value (Euro	o) (SUM) 13 %	3 %	100 %
2.921 Stock value (E 4.111.645 861.652	Euro) (SUM) 1.830.017 790.621	352.739 506.588	13.949.033	30 % Stock value (Euro 29 % 6 %	o) (SUM) 13 % 6 %	<mark>3 %</mark> 4 %	100 %
2.921 Stock value (E 4.111.645 861.652 289.552	Euro) (SUM) 1.830.017 790.621 556.804	352.739 506.588 554.766	13.949.033	30 % Stock value (Euro 29 % 6 % 2 %	o) (SUM) 13 % 6 % 4 %	3 % 4 % 4 %	100 %
2.921 Stock value (E 4.111.645 861.652 289.552 60.988	Euro) (SUM) 1.830.017 790.621 556.804 1.316.861	352,739 506,588 554,766 -12,606	13.949.033	Stock value (Euro 29 % 6 % 2 % 0 %	o) (SUM) 13 % 6 % 4 % 9 %	<mark>3 %</mark> 4 % <mark>4 %</mark> 0 %	100 %
2.921 Stock value (F 4.111.645 861.652 289.552 60.988 2.729.406	turo) (SUM) 1.830.017 790.621 556.804 1.316.861	352.739 506.588 554.766 -12.606	13.949.033	30 % Stock value (Euro 29 % 6 % 2 % 0 % 20 %	o) (SUM) 13 % 6 % 4 % 9 %	3% 4% 4%	100 %
2.921 Stock value (E 4.111.645 861.652 289.552 60.988 2.729.406 Orderlines 12	Euro) (SUM) 1.830.017 790.621 556.804 1.316.861 mth (SUM)	352.739 506.588 554.766 -12.606	13.949.033	30 % Stock value (Euro 29 % 6 % 2 % 0 % 20 % Orderlines 12 mt	o) (SUM) 13 % 6 % 4 % 9 % h (SUM)	3% 4% 4% 0%	100 %
2.921 Stock value (E 4.111.645 861.652 289.552 60.988 2.729.406 Orderlines 12 45.830	Euro) (SUM) 1.830.017 790.621 556.804 1.316.861 mth (SUM) 2.152	352.739 506.588 554.766 -12.606 286	13.949.033	30 % Stock value (Euro 29 % 6 % 2 % 0 % 20 % Orderlines 12 mt 40 %	o) (SUM) 13 % 6 % 4 % 9 % h (SUM) 2 %	3 % 4 % 4 % 0 %	100 %
2.921 Stock value (E 4.111.645 861.652 289.552 60.988 2.729.406 Orderlines 12 45.830 27.804	turo) (SUM) 1.830.017 790.621 556.804 1.316.861 mth (SUM) 2.152 4.756	352.739 506.588 554.766 -12.606 286 1.000	13.949.033	30 % Stock value (Euro 29 % 6 % 2 % 0 % 20 % Orderlines 12 mt 40 % 24 %	o) (SUM) 13 % 6 % 4 % 9 % h (SUM) 2 % 4 %	3 % 4 % 4 % 0 %	100 %
2.921 Stock value (E 4.111.645 861.652 289.552 60.988 2.729.406 Orderlines 12 45.830 27.804 15.692	turo) (SUM) 1.830.017 790.621 556.804 1.316.861 mth (SUM) 2.152 4.756 9.850	352.739 506.588 554.766 -12.606 286 1.000 4.298	13.949.033	30 % Stock value (Euro 29 % 6 % 2 % 0 % 20 % Orderlines 12 mt 40 % 24 % 14 %	o) (SUM) 13 % 6 % 4 % 9 % h (SUM) 2 % 4 % 9 %	3% 4% 4% 0%	100 %
2.921 Stock value (E 4.111.645 861.652 289.552 60.988 2.729.406 Orderlines 12 45.830 27.804 15.692 15.092 150	turo) (SUM) 1.830.017 790.621 556.804 1.316.861 mth (SUM) 2.152 4.756 9.850 2.221	352.739 506.588 554.766 -12.606 286 1.000 4.298 0	13.949.033	30 % Stock value (Eur 29 % 6 % 2 % 0 % 20 % Orderlines 12 mt 40 % 24 % 14 % 0 %	o) (SUM) 13 % 6 % 4 % 9 % th (SUM) 2 % 4 % 9 % 2 %	3% 4% 4% 0% 1% 4% 0%	100 %

Missing a KPI board?

Cverview	Graph	191 III	Crosstable
	0	•	• .0 %

Click the icon with the tiny green "plus" to add a new KPI

Use the dropdown in the top bar to set the content. You can change the content of KPI boards when you select them (they turn blue)

Dataslicers

Dataslicers is one of the most useful features in ABC Analyzer.

Use them to highlight a part of your data. E.g. Choose only to see products from a certain supplier, or a purchaser.

Combine several dataslicers to see exactly the products you want.

Dataslicers turn **blue** when they're ON.

Example. Below you see that the report slicer "New products, no sales" is ON. Also the purchaser "Andrew" is selected.

= You'll see "Andrew's new products with no sales" (he has 28)

- X _

	- = ×
Categorizations	*
"Clear all"-button resets all	AC
your dataslicers. All markings are removed, and	CC
all your data is visible again	
Dataslicer	
Report slicer	*

Find all your help files here: http://abcsoftwork.com/support/resources

What you learned

Congratz! You have performed your first ABC analysis:

- ✓ Identified AA-products, and investigated important back orders
- ✓ Created a visual overview of new products using Graph and KPI
- Learned how to use dataslicers

ABC Analyzer can do so much more, it all depends on your mathematic creativity and your data.

Get the most out of your 30 days trial

The free trial includes free online help

Write Viki Ølgod at <u>vo@abcsoftwork.com</u>, she'll answer by mail or set up a screen sharing session to show you how to investigate your own data.

Next step

ABC Analyzer is much more fun to work with when you're using your own data.

Import data straight from your ERP or via Excel. See a list of recommended columns⁵

• ABC Analyzer is able to import: .csv, xml, Excel-files and text-files.

Ready to import? Follow the <u>3 step import guide</u>⁶

Or visit our selection of online help files: http://abcsoftwork.com/support/resources

⁵ Direct link: <u>http://goo.gl/OeNnvr</u>

⁶ Direct link: http://files.abcsoftwork.com/embed/import_you_own_data